

Carpenter Student Travel Scholarship Process

The Carpenter Student Travel Scholarship helps undergraduate and graduate students travel to expand their knowledge of the world and skills in journalism. About \$3,000 is available every year from the endowed Carpenter fund, which honors Ralph and Janice Carpenter, who valued world travel and exploration (see <http://journalism.arizona.edu/content/ua-couples-lifelong-passion-helping-todays-students>). Scholarships may be used to help students attend conferences, conduct journalism internationally, or participate in other journalism education activities. In general, scholarships will average about \$500 in order to aid at least a half dozen students per year. Recipients are expected to share what they learn with other students before receiving the scholarships.

Application Process

1. Students must fill out the application form and submit it to the School of Journalism main office at least 30 days before their planned travel. Examples of funded events could include conferences for SPJ, AEJMC, Unity, ONA, etc., as well as traveling abroad for internships or Study Abroad classes in journalism.
2. A committee of three (Director, Director of Undergraduate Studies, and Director of Graduate Studies) confers and decides on whether to award a scholarship. In selecting recipients, the committee will place weight on several factors:
 - Dedication to journalism and to school clubs and activities.
 - Financial need of the student.
 - The mix of other scholarships given out (one scholarship per conference or event, in order to spread it around to different venues).
 - Whether the applicant has received a travel scholarship before (applicants who haven't received travel scholarships in the past will receive preference).
 - The role of the applicant at the event (e.g., presenting a paper, volunteering to help conference planners, etc., will receive preference).
3. Once the committee has reached a decision, the director will notify the student and instruct the student to submit a travel authorization form to the main office before traveling.
4. Following the trip, the student will provide a presentation for other students (e.g., at a club meeting), or some other activity that spreads the knowledge, preferably with handouts for tips and other information. The student also must provide a summary, minimum one page, to the director of what he or she learned and how the event expanded their knowledge. This information will be provided to the Carpenter family.
5. Once the information has been shared, and the summary provided to the director, the director will authorize the business office to transfer the scholarship funds to the student's account.